

**GARDNER-SO. WILMINGTON HIGH SCHOOL**  
**GARDNER, IL 60424**

**OFFICIAL MINUTES OF AUGUST 16, 2011**  
**REGULAR MEETING**

**CALL TO ORDER:** The regular meeting of the Gardner-So. Wilmington High School Board of Education, Counties of Grundy and Kankakee, IL was called to order at 7:04 p.m. by President David Doglio.

**ROLL CALL:** Members present: Brooks, Doglio, Elens, Gerber, Male and Wright. Also in attendance was Superintendent Mr. Michael Perrott. All members were present "in person."

**APPROVAL OF BOARD MINUTES:** July 19, 2011 (Regular & Closed Meetings). Mrs. Brooks motioned and seconded by Mrs. Wright to approve the Regular & Closed Meeting minutes the month of July, with the correction as noted (when entering into Closed Session, add the verbiage from 2:220-E2 to the Regular Meeting minutes).

**AYES:** Brooks, Doglio, Elens, Gerber, Male and Wright.

**MOTION CARRIED:** 6-0.

**APPROVAL OF BILLS & APPROVAL OF PAYROLL:** Mr. Male motioned and seconded by Mrs. Gerber to approve the bills for the month of *August* and payroll for the month of *July*.

**AYES:** Brooks, Doglio, Elens, Gerber, Male and Wright.

**MOTION CARRIED:** 6-0.

**APPROVAL OF FINANCIAL REPORTS:** Mrs. Brooks motioned and seconded by Mr. Elens to approve the Financial Reports for the month of *July*.

**AYES:** Brooks, Doglio, Elens, Gerber, Male and Wright.

**MOTION CARRIED:** 6-0.

**PUBLIC COMMENT:** NONE

**DEAN'S REPORT:** Mr. John Engelman reported to the BOE on the following:

- Sub-Teacher Process – He has revised the current form and is in the process of trying to make it a smoother process from start to finish. He has been calling subs to see if they are still interested in working for GSW HS and has included text messaging as an option for sub contact.
- Student Registration = was held Monday, August 8<sup>th</sup> from 8AM until 12 noon and again on Tuesday, August 9<sup>th</sup> from 4 to 8 PM. Mr. Engelman and Mr. Perrott were both in attendance for each session. They stood in line within the registration process, so that they could meet each student and/or parent passing by.
- Handbook = Mr. Engelman and Mr. Perrott reviewed the current handbook and made a few changes within the discipline process. These changes will be discussed a little later. He stated that he is working very closely with Mr. Perrott and trying to learn all he can about GSW HS.
- 1<sup>st</sup> Day of school was Tuesday, August 16<sup>th</sup>.

**OTHER REPORTS AND ITEMS DISCUSSED:**

- **FY 12 Tentative Budget Presentation** = Supt. Perrott reviewed the tentative budget with the board. He indicated that he has the preliminary budget set-up. Plans to look at

building projects, such as the roof work and bathroom renovations will be included in this budget as the Building Renovation Committee recommends and the board approves. He will be meeting with the auditor, Janet Brown to review the tentative budget. Revenue from the state is down over \$100,000. Expenditures in areas such as transportation and tuition to private educational facilities for special education are up.

- **District Achievement** = Supt. Perrott reported that the test scores arrived just before the July board meeting. He had some time to review the State Progress Report before tonight's meeting. He explained that there are 5 or more targets that the students have to hit, and the target keeps moving up. Last year 85% of the students needed to meet or exceed the test standards. This year it will be 92½%. The RTI team will be meeting again this year to build a program to help any students in need.
- **Student Transportation/Buses** = Supt. Perrott informed the board that we will be paying for 2 full school buses to transport the high school students this year. In previous years, we shared a bus with Gardner Grade School. This change will cost the high school approximately \$21,000, with the change from 1½ to 2 buses.
- **Report from Ideal** = Ideal Environmental sent GSW High School a preliminary report on the Asbestos inspection. We are still waiting for a Final Report before proceeding with any building renovations.
- **Changes to Handbook** = Supt. Perrott and Dean of Students, John Engelman, have reviewed the current Handbook and have made a few changes. Their idea is to implement an approach that allows the faculty & administration to work more with the students. The new rules are not meant to be a lesser punishment, but will allow us to get more involved with each student. These changes will take effect immediately.
- **School Lunch Reimbursement** = To comply with newly enacted requirements from the Federal Government, all reimbursed / paid school lunches need to be at \$2.46. We are currently charging \$2.25. The board discussed and agreed that a few gradual steps towards raising the lunch would be implemented. The recommendation was made that the price of a "paid lunch" will be increased to \$2.35 starting second semester.
- **District Organizational Chart** = Supt. Perrott reviewed the new District Organizational Structure Chart with the board. It has been revised from last year, with just a few changes to reflect the new administration.
- **Prevailing Wage** = The Regional Office of Education published, on our behalf, the Grundy County Prevailing Wage for July 2011. This Public Notice was printed in the Morris Daily Herald on Thursday, July 7<sup>th</sup> and covers Gardner-South Wilmington HS as a school district.

#### OLD BUSINESS:

- **Building Renovation Committee Up-Date** = The Building Renovation Committee reported that they are waiting to hear back from Ideal Environmental on final Asbestos results/reports. The committee announced the next Building Renovation Committee meeting will be on Monday, August 22 at 7:00 PM.

EXECUTIVE SESSION: Upon the recommendation of the President, Mr. David Doglio, Mrs. Brooks motioned and seconded by Mrs. Wright to go into closed session at 9:00 p.m.

2:220-E2

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

REGULAR SESSION: Mr. Male motioned and seconded by Mr. Elens to return to regular session at 9:30 p.m.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE THE APPOINTMENT OF THE EXTRA-DUTY STIPEND POSITION OF PLAY DIRECTOR FOR THE 2011-2012 SCHOOL YEAR: Mr. Elens motioned and seconded by Mrs. Brooks to approve the appointment of the extra-duty stipend position of Play Director(s), Cassandra Kirkpatrick & James Riley, for the 2011-2012 school year.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE TENTATIVE FY 2012 BUDGET AND SET THE DATE FOR THE PUBLIC HEARING BUDGET FY 12: Mrs. Brooks motioned and seconded by Mr. Male to approve the Tentative FY 2012 Budget and set the date for the Public Hearing Budget FY 12 for September 20<sup>th</sup>, 2011 at 7:00 PM.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE THE DISTRICT ORGANIZATIONAL CHART, AS PRESENTED: Mrs. Brooks motioned and seconded by Mrs. Gerber to approve the District Organizational Chart, as presented.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE CHANGES TO STUDENT DISCIPLINE PROCEDURE / HANDBOOK: Mrs. Gerber motioned and seconded by Mr. Elens to approve changes to Student Discipline Procedure / Handbook, to be implemented immediately.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE AN INCREASE IN THE COST OF SCHOOL LUNCH, AS PER FEDERAL REGULATION. Mrs. Brooks motioned and seconded by Mrs. Gerber to approve an increase in the cost of school lunch, as per Federal Regulation, with the price of a "paid lunch" to be increased from \$2.25 to \$2.35 starting second semester (Jan 2012).

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO POST FOR PART-TIME CAFETERIA CASHIER/PERMANENT CAFETERIA SUBSTITUTE: Mrs. Brooks motioned and seconded by Mrs. Wright to post for Part-Time Cafeteria Cashier/Permanent Cafeteria Substitute.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

SET BUILDING COMMITTEE MEETING: Mr. Male motioned and seconded by Mr. Elens to set the next Building Committee Meeting for Monday, August 22<sup>nd</sup> at 7:00 PM.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION DENYING THE REQUEST FOR CHILD SEX OFFENDER VISITATION TO SCHOOL PROPERTY: Mrs. Brooks motioned and seconded by Mr. Male to deny the request for child sex offender visitation to school property.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

MOTION TO APPROVE THE PREVAILING WAGE AS PUBLISHED BY THE REGIONAL OFFICE OF EDUCATION: Mrs. Gerber motioned and seconded by Mr. Elens to approve the Prevailing Wage as published by the Regional Office of Education.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

ACTION ON AUGUST 23 BOARD MEETING: Mrs. Brooks motioned and seconded by Mrs. Wright to cancel the August 23 Board Meeting for the month of *August*.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

SUPERINTENDENT INFORMATION ITEMS: Superintendent Perrott reviewed the following:

- Student Registration – Aug. 8<sup>th</sup> and 9<sup>th</sup>
- Teacher Institute – Aug. 15<sup>th</sup>
- New Teacher Orientation – Aug. 12<sup>th</sup>
- 8<sup>th</sup> Grade Algebra Orientation – Aug. 8<sup>th</sup>
- Athletic Meeting / Code of Conduct – Aug. 11<sup>th</sup>
- FOIA Requests – June
- FY 2011 Audit

ADJOURN: Mr. Male motioned and seconded by Mr. Elens to adjourn the meeting at 9:55 p.m.

AYES: Brooks, Doglio, Elens, Gerber, Male and Wright.

MOTION CARRIED: 6-0.

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PRESIDENT, DAVID DOGLIO

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SECRETARY, CARLA HUSTON