

**NOTICE OF INTENT TO DENY RECORDS REQUEST
BASED ON CERTAIN STATUTORY EXEMPTIONS**

Date: _____

To: [Requester]

[Address]

[Address]

This will confirm receipt on [date of receipt] of your request dated _____ to inspect and/or copy the records described in that request.

Please be advised that the District intends to deny your request as to certain of the responsive records involved, for the reason that they are exempt under from inspection and copying under one or both of the following sections of the Illinois Freedom of Information Act ("FOIA"):

Section 7(1)(c) – pertaining to records, the disclosure of which would result in an unwarranted invasion of personal privacy

Section 7(1)(f) – pertaining to preliminary policy drafts

The records involved are listed in the Detailed Summary of Basis for Asserting Exemption(s) which is enclosed with this Notice.

A copy of this Notice has been provided to the Illinois Attorney General's Public Access Counselor (PAC) as required by the FOIA. Within five (5) working days after receipt of this Notice, the PAC will notify you whether further inquiry is warranted. The time within which the District is required to respond to your request is tolled (stops running) during the PAC's review of whether the District may assert the exemption(s).

Keeley Christensen

Freedom of Information Officer

c/o Central Administrative Office

500 E. Main, Gardner, IL 60424

815-237-2176

kchristensen@gswhs73.org

Enclosure: Detailed Summary of Basis for Asserting Exemption(s)